



# Supplier Corrective Action Request

Document Type:

Supplier Corrective Action Request

Quality Alert

Supplier Information		Sur-Seal Information	
Company Name		Quality Contact	
Location		Quality E-mail	
Quality Contact		Quality Contact	
Quality E-mail		Quality Phone	

Part Information		Nonconformance Information		
Part Number		SCAR #		Qty
Part Name		ID Date		Lot #'s
Part Revision		Source		

## 2. Problem Description

Repeat?

 Yes No

## 3. Containment Activities

Activities	Responsible	Result	Date
Inventory at Sur-Seal			
WIP at Sur-Seal			
Finished Goods at Sur-Seal			
Inventory at Supplier			
WIP at Supplier			
Finished Goods at Supplier			

Containment Notes:

## 4. Root Cause

Why Made:

Comments:

1) Why:

↳ 2) Why:

↳ 3) Why:

↳ 4) Why:

↳ 5) Why:

Why Shipped:

Comments:

1) Why:

↳ 2) Why:

↳ 3) Why:

↳ 4) Why:

|

↳ 5) Why:

**5. Corrective Action**

	Action	Target Date	Actual Date	Result
Why Made				
Why Shipped				

**6. Verification of Corrective Action**

	Action	Target Date	Actual Date	Result
Why Made				
Why Shipped				

**7. Preventive Action (Including best practice sharing)**

	Action	Target Date	Actual Date	Result
Why Made				
Why Shipped				

**8. Team Congratulations & Approval**

Closure Notes:		Title	Name	Signature	D	
	Supplier					
	-Seal		QC Engr			
		QC MGR				

Sur-			

NOTE: All evidence must be attached to the original SCAR either electronically or hard copy

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Issue Title		0	
Part Number		#VALUE!	Open Date
Part Description		#REF!	Status Date
#	Description	Who	Date Assigned
1	Determine batch mfg date, how many shipped, and ship date.	Rita	1/16/12
2	Check price on new material.	Rita	1/16/12
3	Get pull tester completed and test method documented.	Dave S	1/16/12
4	Get control plan from supplier.	Rita	1/16/12
5	Get test button from both old compound and new compound.	Rita	1/16/12
6			
7			
8			
9			
10			

## ACTION ITEMS

Date Due	Status / Result
	1/11/12
	1/16/12
1/19/12	External
1/19/12	Internal
1/16/12	Internal
1/16/12	Internal
2/1/12	Internal





# PROCESS FLOWCHART

Issue Title	0	8D Ref #	0
Part Number	0	Open Date	00-Jan-00
Part Description	#REF!	Status Date	#REF!

Use the spaces below to describe the sequence of events/activities related to the part or process you are trying to improve. In particular, capture any points where inspections or handling occurs or any place where tests are performed or where data is collected.

Process/Event	NOTES	Process/Event	NOTES
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____
↓		↓	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____
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<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____
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<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____
↓		↓	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____
↓		↓	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____
↓		↓	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	_____ _____ _____

For Reference Only





Issue Title	0	8D Ref #	
Part Number	0	Open Date	00-Je
Part Description	#REF!	Status Date	#R

Use this tool to collect any raw data needed to craft a problem statement. Information captured here can include date numbers, observations, descriptions of the problem in terms of appearance, performance, impact (down time, rework cost of scrap, additional testing, etc.)

Use the raw data generated to create the problem statement

**NOTE:** *The problem statement is likely to evolve as more data becomes available*

Use the starter questions below to help identify clues that may be useful in defining the problem statement.

**NOTE:** *not all questions need to be answered, they are intended to provoke thought*

### Starter Questions:

Who first noticed or reported the problem?

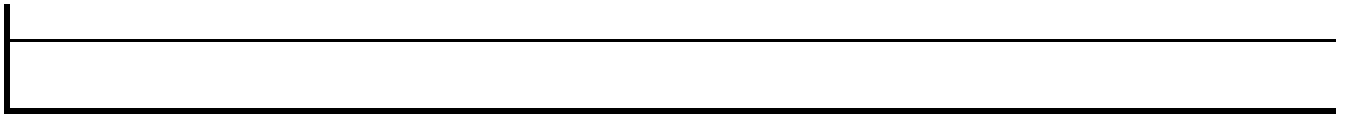
When and how was the problem discovered?

Has the problem gotten worse over time?

Have there been any similar problems with this product or related products?

Has anything recently changed? (supplier, operator, procedure, specification, test limits, etc.)

General Notes:



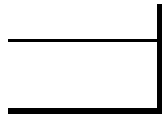
## NOTES

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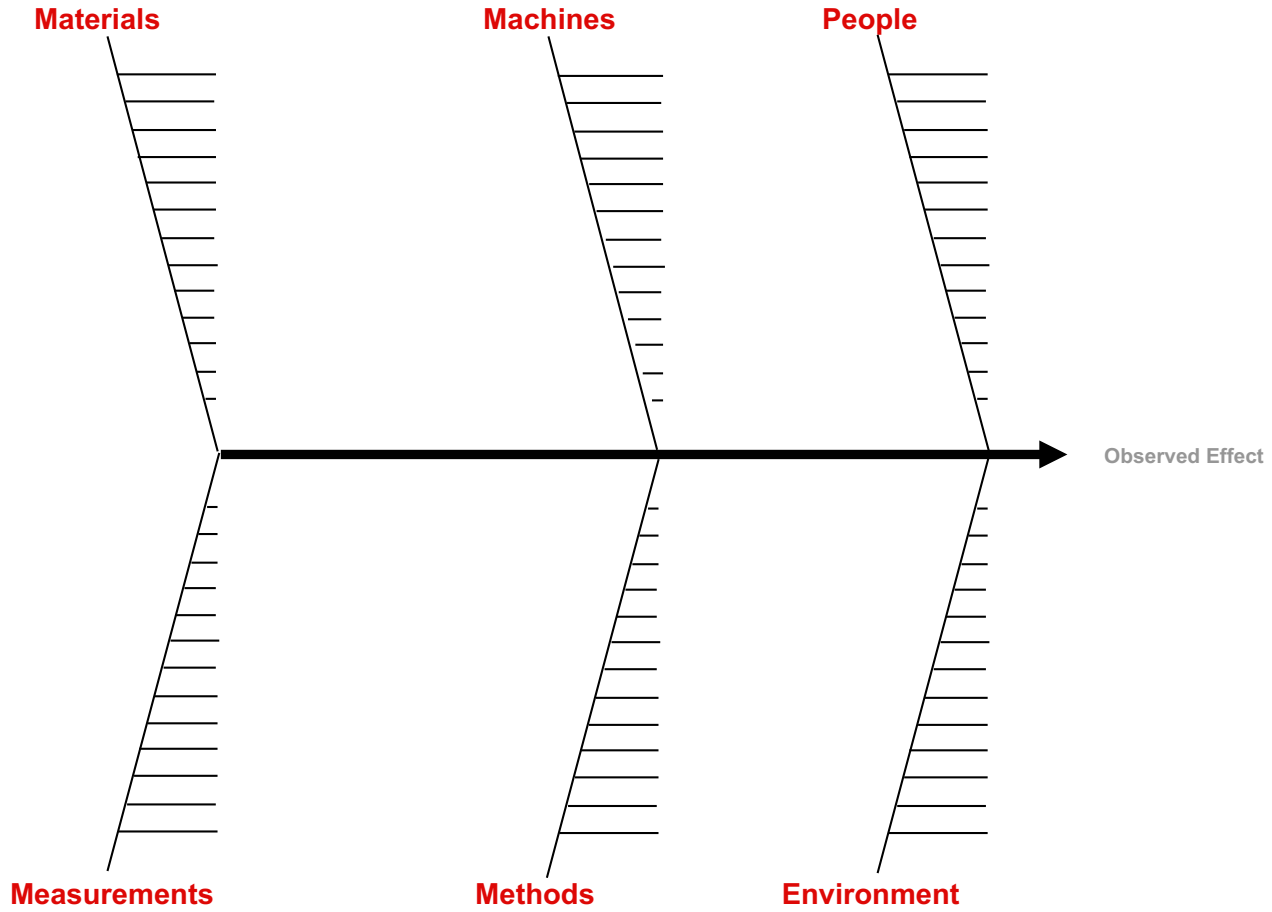
**EF!**

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ork time,





Issue Title	0	8D Ref #	0
Part Number	0	Open Date	00-Jan-00
Part Description	#REF!	Status Date	#REF!





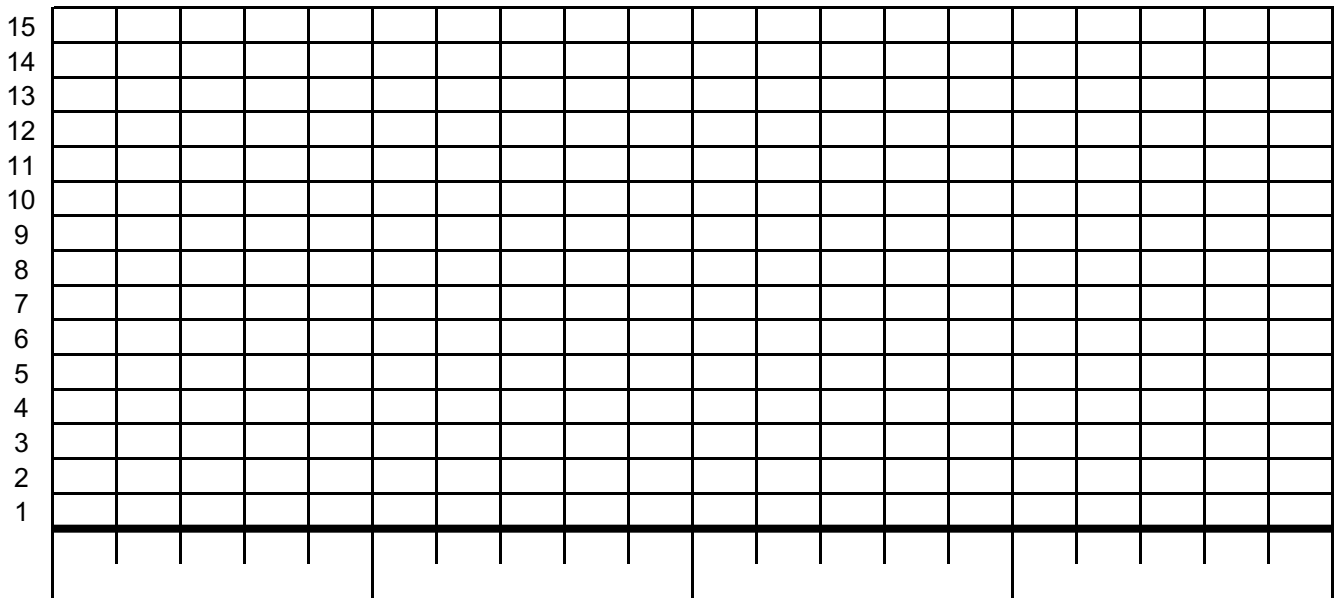


# DOT PLOTS & HISTORGRAMS

Issue Title	0	8D Ref #	0
Part Number	0	Open Date	00-Jan-00
Part Description	#REF!	Status Date	#REF!

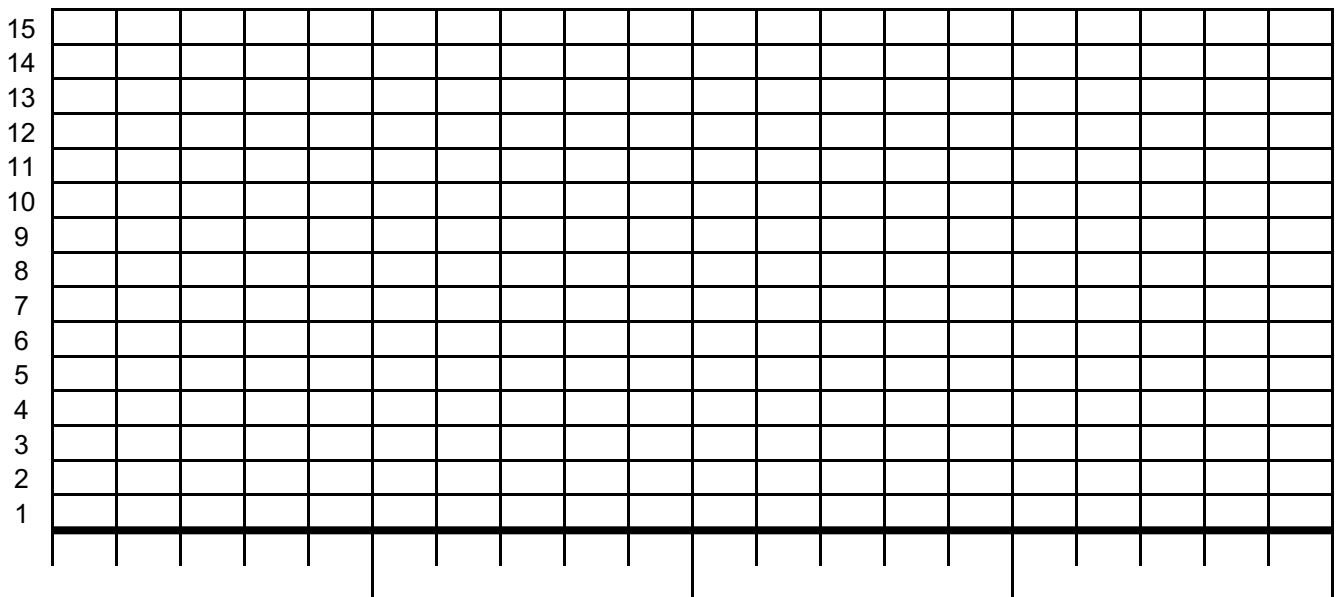
Use the blank graphs below to plot and analyze collected data  
Plot individual data points to make a dot plot or combine into categories to create a histogram

Title \_\_\_\_\_



Measurement or Scale \_\_\_\_\_

Title \_\_\_\_\_



Measurement or Scale \_\_\_\_\_





## DECISION MATRIX

	<b>0</b>
	<b>00-Jan-00</b>
	<b>#REF!</b>

or cost, quicker to implement).

calculate the total score. The highest scoring

ential solution.

Weighted Score	Rating	Weighted Score	Total Weighted Score